

NISHIT “NG” G. PATEL

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EDUCATION

The University of Tennessee, Haslam College of Business
Bachelor of Science in Business Administration
Major: Accounting

Knoxville, TN
Graduation: May 2027

WORK EXPERIENCE

H&R Block

Virtual Tax Professional

Knoxville, TN
June2026-Present

- Conduct second-level reviews of previously prepared federal and state individual tax returns to identify errors, omissions, and missed tax-saving opportunities.
- Analyze prior-year and current-year tax returns to ensure accuracy and compliance with IRS and state tax regulations.
- Correct tax return errors and optimize returns by identifying overlooked deductions, credits, and filing issues.

Block Advisors by H&R Block

Tax Advisor

Knoxville, TN
Jan2026-June2026

- Prepared and reviewed 200+ federal and state returns filled different type of Schedule C & E returns.
- Analyze client financial documents to identify eligible deductions, increasing tax savings and reducing audit risk.
- Applied federal and state tax regulations to resolve filling discrepancies and prevent reporting errors.

JNG Financial & Management Pvt. Ltd.

Accounting Staff (Remote).

Mumbai, India
Nov2023-April2026

- Performed accounting support functions including ledger maintenance, data entry, and documentation review.
- Supported with audit preparation and tax return support by organizing and validating client records.
- Coordinate with senior accountants to meet reporting and compliance deadlines.

Pellissippi State Community College

Supplemental Instructor (Acc 1010)

Knoxville, TN
Aug2025-Dec2025

- Led weekly review session for 100+ undergraduate students in financial and managerial accounting coursework.
- Explained journal entries, debits and credits, and financial statements to improve exam performance.
- Led review sessions and one-on-one instruction to reinforce accounting fundamentals.

LEADERSHIP EXPERIENCE

Tax & Accounting Assistant (Volunteer)

Chartered Accountant Practice – India

- Assisted with individual income tax return preparation during peak filing periods.
- Organized client financial records and supported compliance documentation.

SKILLS

- Individual tax preparation, documentation review, IRS compliance, Second Look Reviews
- Microsoft Excel, Word, Teams, Geosystems RX, Blockworks, Drake Tax and Accounting
- Deadline management, confidentiality, client communication